

Team Manager

A Team Manager is central to the successful operation of a team, from engaging with the committee to engaging with players and parents. The role is interpersonal as well as an information sharing one. Being the 'go to' person for the team is essential as well as ensuring everyone has received the appropriate information. You will also play an important role in supporter engagement.

What kind of person should you be?

1. **A good organiser** – Organising information is key to the role; from distributing match details to keeping emergency contact numbers.
2. **Approachable** – you will be the first point of contact for parents to discuss all rugby matters.
3. **A good communicator** – central to your role will be engaging with parents, encouraging them to be active in the club as well as communicating information to parents.
4. **A team player** – you will need to work in tandem with the Junior Representative as well as other team managers.

The core responsibilities of the role

1. Managing the relationship between the club, the team, the parents and the players.
2. Ensure parents / players are aware of match arrangements, club initiatives and volunteering opportunities.
3. Liaise with other club officers to ensure the smooth running of the team through addressing queries and issues in a positive manner.
4. Manage parental behaviour during training / matches to create a positive rugby environment.
5. Maintain a database of player contact details, medical information and emergency contact details and make it available as and when necessary

The commitment from you

1. A Team Manager is in the role for as long as the team is playing!
2. The workload of a team manager will have two aspects, team organisation and team management.
3. The time commitment of a team manager will centre on attending training and matches on a weekly basis, therefore have a large time commitment requirement

What do you get out of it?

Being a team manager is a central role which contributes to the development and organisation of the team. It is an opportunity for you to contribute to the club through liaising with parents and creating positive communication in the club.

